

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2009-10**

Department: RMA - ROADS & BRIDGES
(11800)
Function: Public Ways & Facilities
Activity: Public Ways
Fund: Road

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2007-08</u>	<u>BOARD APPROVED EXPENDITURES 2008-09</u>	<u>DEPARTMENT REQUEST 2009-10</u>	<u>CAO RECOMMENDATION 2009-10</u>
<u>SALARIES & EMPLOYEE BENEFITS</u>				
710102 Permanent Salaries	3,700,673	4,176,000	4,132,000	4,132,000
710103 Extra Help	32,984	60,000	60,000	60,000
710105 Overtime	8,775	22,160	22,160	22,160
710107 Premium Pay	1,065	0	0	0
710200 Retirement	758,220	1,038,000	1,038,000	1,006,500
710300 Health Insurance	486,983	546,500	552,000	605,700
710400 Workers' Compensation Insurance	399,348	241,041	241,041	243,454
TOTAL SALARIES & EMPLOYEE BENEFITS	5,388,048	6,083,701	6,045,201	6,069,814
<u>SERVICES & SUPPLIES</u>				
720200 Clothing & Personal Supplies	22,876	20,000	35,000	35,000
720300 Communications	34,864	40,000	80,262	80,000
720305 Microwave Radio Services	0	0	40,262	40,262
720500 Household Expense	23,274	30,000	32,000	30,000
720600 Insurance - Liability	547,137	684,805	684,805	443,271
720601 Insurance - Other	17,217	16,489	21,580	10,790
720605 Employer's Share of Retiree's Insurance	71,400	72,300	98,000	113,000
720800 Maintenance - Equipment	617,956	500,000	775,000	775,000
720900 Maintenance - Structures & Grounds	38,158	17,000	25,000	25,000
721000 Medical, Dental & Lab Supplies	234	1,000	1,000	1,000
721100 Memberships	2,122	5,000	5,000	5,000
721300 Office Expense	35,408	55,000	40,000	40,000
721400 Professional & Specialized Services	2,874,815	8,511,002	4,164,858	4,164,000
721500 Publications & Legal Notices	1,200	3,000	4,500	4,500
721600 Rents & Leases - Equipment	77,264	100,000	125,000	125,000
721700 Rents & Leases - Structures & Grounds	17,656	18,400	13,000	13,000
721800 Small Tools & Instruments	17,104	15,000	25,000	25,000

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<u>SERVICES & SUPPLIES</u> (continued)				
721900 Special Departmental Expense	2,280,543	5,446,388	1,429,461	1,769,669
722000 Transportation & Travel	18,580	16,000	16,000	16,000
722100 Utilities	98,323	120,000	100,000	100,000
TOTAL SERVICES & SUPPLIES	6,796,131	15,671,384	7,715,728	7,815,492
<u>OTHER CHARGES</u>				
730308 Cash Flow Payback (Measure A)	0	0	850,000	850,000
730800 Right of Ways	175,620	110,000	35,000	35,000
731401 Intrafund Expense	637,557	637,557	833,406	705,779
TOTAL OTHER CHARGES	813,177	747,557	1,718,406	1,590,779
<u>FIXED ASSETS</u>				
740200 Buildings & Improvements	0	200,000	0	0
740300 Equipment	478,741	974,000	389,500	392,750
740311 CMAQ - Equipment	62,188	0	0	0
TOTAL FIXED ASSETS	540,929	1,174,000	389,500	392,750
TOTAL - RMA - ROADS AND BRIDGES	13,538,285	23,676,642	15,868,835	15,868,835

COMMENTS

The Madera County Road Department typically maintains, repairs and reconstructs roads and bridges on the County's maintained mileage system in Maintenance Districts, and in County Service Areas within the unincorporated area except for State Highways. This budget is primarily financed by State Fuel Taxes, Federal-State Allocations, Forest Reserve Funds, Special District Service Charges, State Transportation Improvement Program (STIP) Congestion Mitigation and Air Quality (CMAQ), Transportation Enhancement Activities (TEA) Proposition 1B, Proposition 42, Public Transportation Modernization Improvement, and Service Enhancement Account (PTMISEA), Highway Safety Improvement Program (HSIP) and Traffic Mitigation Fees. The Department receives a five-cent property tax from District No. 5. The sales tax funds from Measures "A" and "T" revenues augment Departmental efforts but do not show in this budget. The revenue from Measure "T" provides additional funding, some of which can be used on maintenance activities and significantly improves the Department's preventive maintenance program. In addition, the Measure will also address congestion issues on a regional basis. The Department maintains about 1,529 miles of roads and 170 bridges.

No portion of this budget is financed by local property taxes except for District No. 5 in the southeastern portion of the County, which had levied a property tax prior to Proposition 13, and this activity is not a General Fund Budget.

Note: During Fiscal Year 2008-09, the Road Department requested that a separate Transit Budget be established and not included in the Road Department Budget, in order to simplify the accounts of Transit funds, projects and issues. Refer to Transit Budget for specific details.

STAFFING

	2008-09 <u>Authorized</u>	2009-10 <u>Request & Recommend</u>
<u>Permanent</u>		
Administrative Analyst I/II	1	1
Administrative Assistant	1	1
Assistant Engineer	4	4
Assistant Road Commissioner	1	1
Associate Civil Engineer or Engineer I/II/III	1	1
Deputy Road Commissioner	1	1
Development Services Engineer	1	1
Engineering Aide	2	2
Engineering Technician	3	3
Equipment Operator	12	12
Equipment Service Worker	1	1
Equipment Shop Supervisor	1	1
Heavy Equipment Mechanic	5	5
Parts Assistant I or II	1	1
Personnel Assistant I or II	1	1
Program Assistant I or II	2	2
Real Property Agent	1	1
Road Commissioner	1	1
Road Construction & Maintenance Supervisor	7	7
Road Construction & Maintenance Worker I or II	24	24
Road Investigator	1	1
Senior Accounting Technician or Accounting Technician I/II	1	1
Senior Civil Engineer	2	2
Senior Heavy Equipment Mechanic	1	1
Senior Road Construction & Maintenance Worker	5	5
Senior Traffic Sign Worker	1	1
Special District Road Manager	1	1
Survey Party Chief or Assistant Engineer	1	1
Traffic Sign Supervisor	1	1
Traffic Sign Worker I or II	4	4
Total Permanent Authorized Staff	89	89

REVENUE

	2008-09 <u>Authorized</u>	2009-10 <u>Request & Recommend</u>
610802 SB 325 Gas Sales Tax	\$ 1,703,715	\$ 1,389,155
610805 LTF Pedestrian & Bicycle Projects	135,974	72,300
610809 Measure T Sales Tax	1,884,212	-0-
620400 Road Privileges and Permits	195,000	150,000
640101 Interest	80,000	125,000
640304 Federal - Hwy Row Rental	-0-	500
650201 Highway Users Tax - 2104 and 2106	1,950,000	2,115,920
650202 Highway Users Tax - 2105 (Proposition 111)	1,575,000	1,645,000
650206 State Traffic Congestion Relief 2928 (Proposition 42)	2,600,000	2,626,324
654035 *ISTEA Exchange Funds - Federal	463,374	463,374
654518 Proposition 1B	3,570,000	552,300
655400 Federal Disaster Relief	44,320	-0-
655500 Forest Reserve Title I	496,000	496,000
657040 Federal Funded Bridges (Eng. Services Refunds)	1,247,733	1,062,360
657046 HSIP Lanes Bridge	346,663	208,000
657056 Federal - Transit Admin (FTA) Amtrak	816,000	-0-
657103 CMAQ	2,890,503	922,400
657xxx Federal - Economic Stimulus Program	-0-	1,372,358
659020 **ISTEA Exchange from Madera County Transportation Committee	513,000	513,000
661702 Road and Street Services - MCTA	100,000	-0-
661703 Road and Street Services (District #5)	175,000	200,000
661704 Road and Street Services (Service Areas, Maintenance Districts)	331,000	500,000
661706 Roads Street Intrafund/Other Services	150,000	200,000
673000 Miscellaneous Refunds & Revenues	19,000	20,000
680100 Sales of Fixed Assets, Other Sales and Fees	25,000	10,000
Sub-Total	\$ 20,495,494	\$ 14,643,991
Cash Balance	3,181,148	1,224,844
TOTAL	\$ 23,676,642	\$ 15,868,835

*ISTEA (Intermodal Surface Transportation Efficiency Act) Exchange Funds represents approximately 110% of previous FAS (Federal Aid Secondary) funds.

**ISTEA Exchange from Madera County Transportation Committee - MCTC reallocates ISTEA funds to member agencies based on population.

RECAP OF MAJOR EXPENDITURE ACCOUNTS:

- 720300 Communications is recommended at \$80,000 based on current usage and experience. This account also includes funds for the communication expense of the Wide Area Network that is pro-rated to this Department (\$5,883).
- 720305 Microwave Radio Services is recommended at \$40,262 which represents the Department's contribution to the Internal Service Fund for 2009-10 based on the number of radios in this Department utilizing the County's Microwave Radio Network.
- 720601 Insurance - Other is recommended at \$10,790 and provides for the following insurance expense: Property and Pollution Insurance (\$3,185) and Contractors' Equipment (\$7,605).
- 720800 Maintenance - Equipment is recommended at \$775,000. This account provides funds for all equipment repairs, parts, fuels, tires, and overhauls. This account also provides funds for office equipment, mobile radios, and other type of maintenance and repair, which includes funds for the Wide Area Network Maintenance cost (\$1,471).
- 721400 Professional & Specialized Services is recommended at \$4,164,000. The funds requested in this account are for the proposed capital improvement projects as outlined in the Capital Improvement Program submitted in a separate document. This account also includes (\$6,991) for professional services concerning the Wide-Area Network, and (\$2,750) for the pro rata share of the cost for the independent auditor.
- 721600 Rents & Leases - Equipment is recommended at \$125,000. This account provides funds when equipment breaks down or it is more economical to rent equipment than to purchase equipment.
- 721900 Special Departmental Expense is recommended at \$1,769,669. This account provides for the purchase of all road construction materials, asphalt, concrete and various road oils, rock, sand and dirt. This account will be adjusted at Final Budget based on the ending cash balance.
- 730308 Cash Flow Payback (Measure A) (\$850,000) is recommended to pay back Measure A for a Cash Flow loan to the Road Department.
- 731401 Intrafund Expense is estimated at \$705,779 based on the Cost Allocation Plan. This report has been prepared by an outside consulting firm that allocates the County's pro-rata share of indirect expenses to this budget.

EXPENDITURES - RECAP

	2007-08 <u>Authorized</u>	2008-09 <u>Authorized</u>	<u>2009-10</u>	
			<u>Request</u>	<u>Recommend</u>
Salaries & Employee Benefits	\$ 5,388,048	\$ 6,083,701	\$ 6,045,201	\$ 6,069,814
Services & Supplies	6,796,131	15,671,384	7,715,728	7,815,492
Other Charges	813,177	747,557	1,718,406	1,590,779
Fixed Assets	<u>540,929</u>	<u>1,174,000</u>	<u>389,500</u>	<u>392,750</u>
Total Roads and Bridges	\$13,538,285	\$23,676,642	\$15,868,835	\$15,868,835

FIXED ASSETS

740300 Equipment The following equipment is recommended:

- 2 3/4 Ton LWB Regular Cab Pickup Truck 4x4 (R) (\$50,000) These vehicles will replace two 1990 4x4 pickups with 200,000 plus miles. One pickup will be assigned to District 4 and one will be assigned to District 5. These vehicles will also serve as crew pickups and snow-removal pickups during snow storms.
- 1 10-Yard Diesel Dump Truck (R) (\$130,000) this truck will replace a 1975 10-yard dump truck gasoline engine with 150,000 plus miles. This unit will be assigned to District 4.
- 1 Diesel Hot Box Patch Truck (R) (\$150,000) This unit will be assigned to District 3 and will replace a 1994 Diesel Hot Box Patch Truck with 97,000 miles that does not meet California Air Resource Board Regulations for on-Road Diesel Program. With Board approval, the County entered into an agreement (Accelerated Turnover Schedule for Law Population County) to replace our diesel vehicles that fall under ARB regulations. This is the first of the replacement vehicles under this program.

FIXED ASSETS (continued)

- 3 Snow Plows (N) (\$24,000) These units are for the two 3/4 ton 4x4 pickups being recommended in this budget and for a pickup purchased in the previous fiscal year.
- 1 Snow Plow Unit (N) (\$12,000) This unit is for a Diesel Patch Truck purchased in the 07-08 budget. With the addition of the snow plow, this vehicle will be able to perform road maintenance, plow snow and spread sand.
- 1 Laminator (N) (\$6,500) This machine applies the sign material to the sign blanks when the Road Department constructs street signs, traffic signs, etc. Sign material companies have developed new material that will not work in our current sign making equipment. A new anti-graffiti film can also be applied to our signs with this machine that will allow graffiti to be removed much easier.
- 1 High-Performance Roll Feed Cutting Plotter (N) (\$14,000) This machine is used in conjunction with the above-mentioned Laminator. The Department's current equipment will not cut the new sign material which this plotter easily does. The sign crew is currently making signs by hand. This equipment will save a great amount of labor and time.
- 1 Hand-Held Radio Gun (N) (\$3,000) This item will allow the Road Department to conduct speed surveys for reduced speed zones throughout the County. Currently the County has approximately twenty speed zones and there are more anticipated. This activity is currently being contracted out to private engineering firms.
- 1 Blackberry Exchange Server (N) (\$3,250) The cost of the exchange server is \$6,500. Based on a conservative use the Road Department, it is recommended that the RMA-Road Department Budget share in the pro-rata cost of this service at a cost of \$3,250.